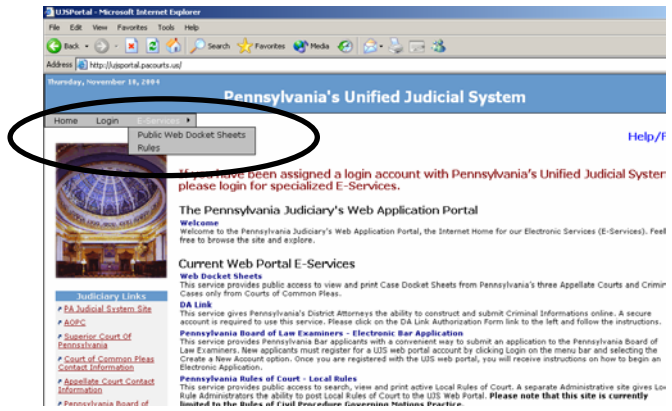


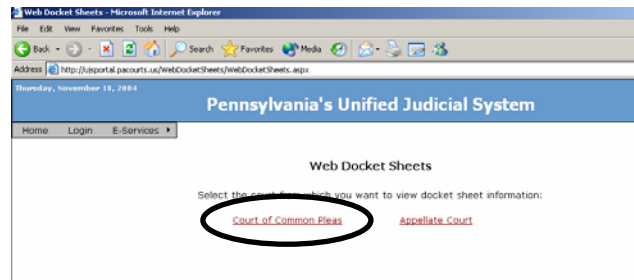
QUICK REFERENCE GUIDE TO WEB DOCKET SHEETS

Court of Common Pleas and Pennsylvania Appellate Court **docket sheets** are available anywhere you have a connection to the **Internet!**

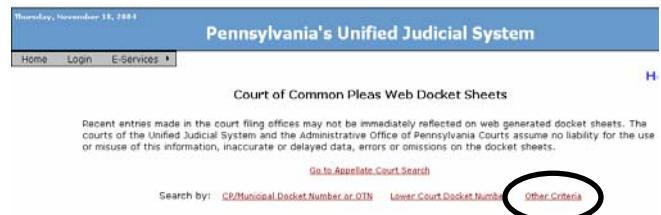
Go to <http://ujportal.pacourts.us> and click the **Public Web Docket Sheets** E-Service.



Select either **Court of Common Pleas** or **Appellate Court** docket sheets to conduct your search for case(s).



Select your method of search by Docket Number, Lower Court Docket Number (usually the Magisterial District Judge number), or Other Criteria.



When searching by Other Criteria, enter at least a last name for the defendant and any combination of other search criteria such as County, Docket Type and/or Case Category and click **Search**.

Results of your search will appear in grid format below the Search button. Click the **Select** hyperlink to view the docket sheet.

HINT: Your search results will be faster and more accurate when you provide more search criteria.



For a complete listing of Help topics, click the Help/FAQ link in the upper right corner.